

## MLS PROPERTY PROFILE SHEET

**PLEASE NOTE:** *Accuracy and reliability of all information you provide us below for the subsequent entry into the MLS is solely your responsibility.*

Full address and zip code \_\_\_\_\_

Asking price \$ \_\_\_\_\_ Sq. footage of finished basement area \_\_\_\_\_

Square footage of your home (living area only) \_\_\_\_\_ Acreage \_\_\_\_\_ acres

County name \_\_\_\_\_ Property Parcel ID# \_\_\_\_\_

Duration of listing until \_\_\_\_\_ School District \_\_\_\_\_

Cross Streets: N or S of \_\_\_\_\_, E or W of \_\_\_\_\_

Brief and comprehensive driving directions to your property \_\_\_\_\_

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Year your home was built \_\_\_\_\_ Year remodeled (if applicable) \_\_\_\_\_ Your lot frontage \_\_\_\_\_ ft

Date on which you can offer possession \_\_\_\_\_ Body of water frontage Y or N Lake Frontage \_\_\_\_\_ ft

Lake privileges (Lake name) \_\_\_\_\_

Your lot dimensions: FRONT, REAR, LEFT, RIGHT \_\_\_\_\_ ft

Amount of most recent summer tax \$ \_\_\_\_\_ Amount of most recent winter tax \$ \_\_\_\_\_

Is your home a Homestead? Y or N Additional documents? Y or N, if Y, which one(s)? \_\_\_\_\_

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Association fee, if applicable \_\_\_\_\_ Period of fee – MONTH or YEAR \_\_\_\_\_

Any special assessments? Y or N If Y, please describe \_\_\_\_\_

Commission you offer to a Buyer's agent (\$ amount or % of purchase price) \_\_\_\_\_

Commission you offer to a Transaction Coordinator (\$ amount or % of purchase price) \_\_\_\_\_

Land contract – circle YES or NO If YES then provide details of:

- ❖ Amount of down payment
- ❖ Interest rate
- ❖ Term of Land Contract (in months only)

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Please, provide us with a hardcopy or fax or email version of the brief description of your property for the MLS for Public Remarks (**up to 390 characters**)

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Please, provide us with a hardcopy or fax or email version of the brief description of your property for Agent Remarks (**to be seen in Agent Remarks only, up to 347 characters**)

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**Below, please, fill out the following by selecting appropriate choices  
(Circle choices that apply; if marked \* - required by the MLS):**

**EXTERIOR – Maximum 2 choices**

BRICK  
ALUMINUM  
WOOD  
CEDAR  
VINYL  
STONE  
LOG  
OTHER

**\*STYLE – Maximum 1 choice**

RANCH  
COLONIAL  
CAPE COD  
BUNGALOW  
TUDOR  
CONTEMPORARY  
SPLIT LEVEL  
VICTORIAN  
OTHER

**\*ARCHITECTURE – Maximum 3 choices**

1 STORY  
1 ½ STORY  
2 STORY  
3 STORY  
BI-LEVEL  
TRI-LEVEL  
QUAD-LEVEL  
RAISED RANCH  
MANUFACTURED WITH DEED  
HISTORIC  
½ DUPLEX WITH LAND  
MODULAR HOME

**SITE DESCRIPTION – No Maximum**

IRREGULAR  
WOODED  
HILLY-RAVINE  
CORNER LOT  
FARM  
LAKE VIEW  
GOLD COURSE FRONTAGE  
GOLF COURSE COMMUNITY  
SPLITS AVAILABLE  
VACATION HOME

**CONSTRUCTION FEATURES – No Maximum**

SITE CONDO  
NEW CONSTRUCTION  
MODEL – FOR SALE  
MODEL – NOT FOR SALE  
PLATTED SUB

**WATER FACILITIES – Maximum 4 choices**

LAKE FRONTAGE  
RIVER FRONTAGE  
CANAL FRONTAGE  
LAKE/RIVER PRIVILEGES  
ALL SPORTS LAKE  
SWIM ASSOCIATION  
DOCK FACILITY  
BOAT FACILITY  
SEA WALL

**\*TERMS OFFERED – No Maximum**

CONVENTIONAL  
CASH  
LAND CONTRACT  
FHA  
VA  
SIMPLE ASSUMPTION  
ASSUMPTION-LEND.APP  
CONV. BLEND RT  
LEASE  
TRADE/EXCHANGE  
PURCHASE MONEY MTG.  
AUCTION

**\*HEATING – Maximum 4 choices**

FORCED AIR  
BASEBOARD  
HOT WATER  
STEAM  
GRAVITY  
RADIANT  
HEAT PUMP  
SPACE HEATER  
FLOOR FURNACE  
ZONED  
OTHER

**\*FUEL TYPE – Maximum 2 choices**

GAS  
OIL  
ELECTRIC  
LP GAS  
SOLAR  
COAL  
WOOD  
GEO-THERMAL  
OTHER

**COOLING – Maximum 4 choices**

CENTRAL AIR  
1 WINDOW A/C  
2+ WINDOW A/C  
1 WALL A/C  
2+ WALL A/C  
CEILING FAN  
2+ CEILING FANS  
ATTIC FAN  
OTHER

**WATER HEATER – Maximum 2 choices**

GAS  
ELECTRIC  
OIL  
LP GAS  
SOLAR  
GEO-THERMAL  
OTHER

**FIREPLACE – No Maximum**

LIVING ROOM  
GREAT ROOM  
FAMILY ROOM  
DINING ROOM  
MASTER BEDROOM  
BASEMENT  
NATURAL  
GAS  
WOOD STOVE  
OTHER

**INTERIOR FEATURES – No Maximum**

DISABLED FAC.  
WET BAR  
INTERCOM  
CABLE TV AVAILABLE  
CENTRAL VACUUM  
AIR CLEANER  
HUMIDIFIER  
SUMP PUMP  
SOUND SYSTEM  
SPA/HOT TUB  
JETTED TUB  
ELEVATOR/LIFT  
WATER SOFTENER (RENTED)  
WATER SOFTENER (OWNED)  
SECURITY ALARM (RENTED)  
SECURITY ALARM (OWNED)  
OTHER

**\*BATH DESCRIPTION – No Maximum**

1<sup>ST</sup> FLOOR BATH  
1<sup>ST</sup> FLOOR LAVATORY  
2<sup>ND</sup> FLOOR BATH  
2<sup>ND</sup> FLOOR LAVATORY  
MASTER BATH  
MASTER LAVATORY  
BASEMENT BATH  
BASEMENT LAVATORY  
DUAL ENTRY  
OTHER

**OTHER ROOMS – No Maximum**

DINING ROOM  
1<sup>ST</sup> FLOOR LAUNDRY  
2<sup>ND</sup> FLOOR LAUNDRY  
1<sup>ST</sup> FLOOR BEDROOM  
1<sup>ST</sup> FLOOR MASTER BEDROOM  
FLORIDA ROOM  
RECREATIONAL ROOM  
IN-LAW QUARTERS  
LIVING ROOM  
GREAT ROOM  
FAMILY ROOM  
LIBRARY/STUDY  
BREAKFAST ROOM  
BREEZEWAY  
UNFINISHED  
BUTLER'S PANTRY  
OTHER

**APPLIANCES – No Maximum**

STOVE  
REFRIGERATOR  
DISHWASHER  
WASHER  
DRYER  
FREEZER  
MICROWAVE  
TRASH COMPACTOR  
BAR REFRIGERATOR  
DISPOSAL  
OTHER

**GARAGE – Maximum 5 choices**

1 CAR  
2 CAR  
3 CAR  
>3 CAR  
ATTACHED  
DETACHED  
CARPORT  
SIDE ENTRY GARAGE  
DIRECT ACCESS  
DOOR OPENER  
HEATED  
ELECTRICITY  
WORKSHOP  
SECOND GARAGE

**FOUNDATION – Maximum 2 choices**

BASEMENT  
CRAWL  
SLAB  
MICHIGAN BASEMENT  
OTHER

**BASEMENT – Maximum 2 choices**

FINISHED  
UNFINISHED  
PARTIALLY FINISHED  
WALKOUT  
DAYLIGHT  
OTHER

**OUT BUILDINGS – Maximum 3 choices**

BROODER HOUSE  
DAIRY BARN  
HAY BARN  
HORSE BARN  
POLE BARN  
SILO  
SHED  
KENNEL  
ARENA

**COMP ARRANGE – Maximum 3 choices**

BONUS  
DUAL  
VARIABLE  
EXCLUSION

**EXTERIOR FEATURES – Maximum 8 choices**

DISABLED ACCESS  
POOL-INGROUND  
POOL-ABOVEGROUND  
PATIO  
DECK  
PORCH  
SPRINKLER  
SHED  
BBQ GRILL  
FENCED  
OUTSIDE LIGHTS  
CABANA  
COMMON POOL  
TENNIS COURT  
CLUB HOUSE  
GATE HOUSE  
GROUNDS MAINTENANCE  
SPA/HOT TUB  
SATELLITE DISH (Rental Units Excepted)

**\*ROAD – No Maximum**

PAVED  
GRAVEL  
PRIVATE  
PUBLIC SIDEWALK

**\*ACCESS – Maximum 1 choice**

APPOINTMENT/KEY  
APPOINTMENT/LOCKBOX  
APPOINTMENT  
KEY

**\*WATER AND SEWER – Maximum 4 choices**

MUNICIPAL WATER  
WELL  
COMMUNITY  
WATER AT STREET  
SEWER-SANITARY  
SEWER AT STREET  
SEPTIC  
COMM. SEPTIC  
OTHER

**OTHER FEATURES – No Maximum**

LENDER OWNED/FORECLOSURE  
AS IS  
CORPORATE EXCLUSION  
INVESTMENT  
EXCLUSIONS  
HOME WARRANTY

**ENVIRONMENTAL – No Maximum**

BROWN FIELD  
EPA PHASE I  
EPA PHASE II  
WETLAND  
UNDERGROUND STORAGE TANK  
INSPECTION REQUIRED  
OTHER

**\*ROOM DIMENSIONS/LEVELS (E – main level, U – upstairs, L – lower level)**

Living Room	_____ x _____	Level: _____	Master Bedroom	_____ x _____	Level: _____
Great Room	_____ x _____	Level: _____	Bedroom 2	_____ x _____	Level: _____
Family Room	_____ x _____	Level: _____	Bedroom 3	_____ x _____	Level: _____
Library/Study/Den	_____ x _____	Level: _____	Bedroom 4	_____ x _____	Level: _____
Kitchen	_____ x _____	Level: _____	Bedroom 5	_____ x _____	Level: _____
Dining Room	_____ x _____	Level: _____	Bedroom 6	_____ x _____	Level: _____
Breakfast Room	_____ x _____	Level: _____			
Florida Room	_____ x _____	Level: _____			

This Profile Sheet is an integral part of a legal contract. I certify that a contract has been executed on subject property authorizing dissemination to authorized MLS participants.

\_\_\_\_\_  
Seller's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Seller's signature

\_\_\_\_\_  
Date

**Listing Office: HAVEN Realtors**

\_\_\_\_\_  
Agent's signature

\_\_\_\_\_  
Date